

# GOVERNOR'S OFFICE OF ELECTRONIC HEALTH INFORMATION

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**Cabinet for Health and Family Services (CHFS)**  
**Governor's Office of Electronic Health Information**  
**Information Technology Policies**

**Category: 6 000.000**

**Category Title: PARTICIPANT OBLIGATIONS**

**000.000 Policy Title: Privacy, Security and Accuracy**

**Policy: Privacy, Security and Accuracy:** Participant will maintain sufficient safeguards and procedures, in compliance with HIPAA, to preserve the security and privacy of the Data. The Participant is responsible for maintaining appropriate administrative, technical, and physical safeguards to prevent unauthorized use or disclosure of personal health information (PHI) according to HIPAA standards found at 45 CFR § 164.530(c). Efforts to safeguard PHI must be appropriate to the situation and in regard to effort and expense. Participants are responsible for ensuring their processes and practices are in compliance with the HIPAA Security Rule.

**Scope:** This policy applies to all Participants and their Authorized Users, including all persons providing contractor services.

**Policy/Procedure Maintenance Responsibility:** The Governor's Office of Electronic Health Information is responsible for the maintenance of this policy.

**Exceptions:** There are no exceptions to this policy.

**Review Cycle:** Bi-Annual

**Timeline:**

Revision Date:

Review Date:

Effective Date: